

*Newlonsburg Presbyterian Church*

4600 Old William Penn Highway  
Murrysville, PA 15668-2009  
724-327-0061

**BUILDING USE APPLICATION**

Date: \_\_\_\_\_

Group Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Person who will have or has the key to the building \_\_\_\_\_

Phone number \_\_\_\_\_ Key to which door \_\_\_\_\_

Meeting dates and times \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Meeting purpose \_\_\_\_\_

Room (s) requested \_\_\_\_\_

Will food be served? \_\_\_\_\_ Number expected \_\_\_\_\_

Special requests \_\_\_\_\_

Suggested minimum room use donation \$ \_\_\_\_\_



Approved \_\_\_\_\_ Date \_\_\_\_\_

(Property Chairperson's signature)

Added to church calendar \_\_\_\_\_ Date \_\_\_\_\_

(Secretary's initials)